Banner Student and UCRFS

What’s Changing and What’s Not
What’s Staying the Same?

• Banner summary data to feed to UCRFS nightly, with same data elements
• Banner detail to feed to UCRFS Totals SIS Query nightly, with same data elements
• Various Banner financial reports will still be sent to iReport.

What’s Changing?

• Course Material Fees (CMFs) will be one per subject, rather than one per course.
• CMFs will be on accrual basis accounting, rather than cash basis.
• Access to Dept. Billing Detail Codes and screens will be granted by Dept. SAA rather than a central office.
### CMFs in Banner

<table>
<thead>
<tr>
<th>Subject</th>
<th>SIS+</th>
<th>Banner</th>
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<tbody>
<tr>
<td>Art</td>
<td>CMF – (ART 001)</td>
<td>CMF – (ART 002)</td>
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<td>CMF – (ART 003)</td>
<td>CMF – (ART 004)</td>
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<td><strong>CMF - Art</strong></td>
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<td>Biology</td>
<td>CMF – (BIOL002)</td>
<td><strong>CMF - Biology</strong></td>
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<td>CMF – (BIOL003)</td>
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<td>CMF – (BIOL005A)</td>
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<td>CMF – (BIOL005B)</td>
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- Allows for a single FAU for each Subject
- Does not allow cost center or other GL designations per course
- Reporting will be generated and output to iReport
Move to Accrual-Basis CMFs in Banner

CMFs in SIS+
- Cash Basis
- Appears in FAU once it’s paid
- Charge backs (Write-offs) do not affect FAU balance

CMFs in Banner
- Accrual Basis
- Appears in FAU once it’s assessed
- Subject to Charge Back Process

Departments will be required to review outstanding charge reports to budget appropriately for charge backs.
Sample Banner Reports

- **CMF-RT-CNAS**
  - CMF Rate Report per Org

- **CMF-CRS-RCON**
  - CMF Course Reconciliation Report

- **BRS-NEW-BILLED**
  - Daily Report of new charges billed in Banner,

- **BRS-PAID**
  - Daily report of new payments by related charges in Banner

- **BRS-OUTSTANDING**
  - Daily report of outstanding (unpaid) charges in Banner
Gaining Access to Departmental Billing

Access in SIS+
- Request to Central Office
- Subcode access controlled by password

Access in Banner
- Request to Departmental SAA
- Detail Codes controlled and viewable via EACS Integration.

Departmental SAAs will grant access (*coming soon*) to appropriate staff after confirmation of having completed appropriate trainings.
How to Prepare for Banner

• Complete Banner Training
  – Full availability can be seen at http://ucrbanner.ucr.edu
  – **Note:** All Banner users must complete Banner FERPA training, even those with Departmental Billing roles for Non-Student accounts.

• Participate in Banner A/R Labs for Hands-on Training
  – Next Sessions:
    • **June 14, 15 and 16;** 9:00a-12p or 1:30-4:30p
    • **August 2, 3, and 4;** 9:00a-12p or 1:30-4:30p
    • Continues periodically through November 2016

• Request a Presentation by SBS staff to your Org FAOs
  – Good time for Q & A
### Questions?
Contact SBS at BannerAR_feedback@ucr.edu.

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