

**UNIVERSITY OF CALIFORNIA, RIVERSIDE**

**PAYROLL CALENDAR - 2013 (R 10/10/2013 - revised item(s) are highlighted)**

Monthly Current (MO) Payroll	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Roster Opens	22	19	20	19	20	19	22	20	19	22	15	13	
Roster Cutoff	28	25	26	25	24	25	26	26	25	28	21	18	
Check Write	29	26	27	26	28	26	29	27	26	29	22	19	
PAYDAY	2/1	3/1	4/1	5/1	5/31	7/1	8/1	8/30	10/1	11/1	11/27	1/2/2014	

HOLIDAYS	1, 21	18	29		27		4		2		11,28,29	24, 25,31	
MONTHLY MAXIMUM HOURS	184	160	168	176	184	160	184	176	168	184	168	176	

B1 Pay Cycle - Biweekly Payroll	Dec23- Jan05	Jan20- Feb02	Feb17- Mar02	Mar17- Mar30	Apr14- Apr27	May12- May25	Jun09- Jun22	Jul07- Jul20	Aug04- Aug17	Sep01- Sep14	Sep29- Oct12	Oct27- Nov09	Nov24- Dec07
Roster Opens		2/4	3/4	4/1	4/29	5/28	6/24	7/22	8/19	9/16	10/14	11/12	12/09
Roster Cutoff		2/7	3/7	4/3	5/2	5/30	6/27	7/25	8/22	9/19	10/17	11/14	12/12
Check Write		2/8	3/8	4/4	5/3	5/31	6/28	7/26	8/23	9/20	10/18	11/15	12/13
PAYDAY	1/16	2/13	3/13	4/10**	5/8	6/5	7/3	7/31	8/28	9/25	10/23	11/20	12/18

B2 Pay Cycle - Biweekly Payroll	Jan06- Jan19	Feb03- Feb16	Mar03- Mar16	Mar31- Apr13	Apr28- May11	May26- Jun08	Jun23- Jul06	Jul21- Aug03	Aug18- Aug31	Sep15- Sep28	Oct13- Oct26	Nov10- Nov23	Dec08- Dec21
Rosters Opens		2/19	3/18	4/15	5/13	6/10	7/8	8/5	8/29	9/30	10/28	11/21	12/18
Roster Cutoff		2/21	3/21	4/18	5/16	6/13	7/11	8/8	9/4	10/3	10/31	11/26	12/26
Check Write		2/22	3/22	4/19	5/17	6/14	7/12	8/9	9/5	10/4	11/1	11/27	12/27
PAYDAY	1/30	2/27	3/27	4/24	5/22	6/19	7/17	8/14	09/11**	10/9	11/6	12/4	1/02/14

\*\*Flat Dollar Deduction Holiday

**LABOR CODE SECTION 207**

A. Exempt employees are paid on the first day of every month with two exceptions:

1. If the first of the month falls on a Saturday, Sunday or holiday, pay day will be on the last working day of the month.
2. The first check in the new year is available on the first working day after January 1st.

B. Non-Exempt employees are paid every two weeks on Wednesdays.