

**UNIVERSITY OF CALIFORNIA, RIVERSIDE  
PAYROLL CALENDAR - 2015 (V3-9/24/2014)**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>HOLIDAYS</b>	1, 19	16	27		25		3		7		11, 26,27	24, 25,31	
<b>MONTHLY MAXIMUM HOURS</b>	176	160	176	176	168	176	184	168	176	176	168	184	

<b>Monthly Current (MO) Payroll</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Roster Open	20	17	19	21	19	19	21	20	21	20	17	16*	
Roster Cutoff	26	23	25	27	26	25	27	26	25	26	23	22*	
Check Write	27	24	26	28	27	26	28	27	28	27	24	23*	
<b>PAYDAY</b>	1/30	2/27	4/1	5/1	6/1	7/1	7/31	9/1	10/1	10/30	12/1	1/4/2016	

<b>B1 Pay Cycle - Biweekly Payroll</b>	Dec21- Jan03	Jan18- Jan31	Feb15- Feb28	Mar15- Mar28	Apr12- Apr25	May10- May23	Jun07- Jun20	Jul05- Jul18	Aug02- Aug15	Aug30- Sep12	Sep27- Oct10	Oct25- Nov07	Nov22- Dec05
Roster Open	1/5	1/30*	2/27*	3/26*	4/27	5/26	6/19*	7/20	8/17	9/14	10/12	11/9	12/7
Roster Cutoff	1/8	2/4*	3/4*	4/1*	4/30	5/28	6/24*	7/23	8/20	9/17	10/15	11/12	12/10
Check Write	1/9	2/5*	3/5*	4/2*	5/1	5/29	6/25*	7/24	8/21	9/18	10/16	11/13	12/11
<b>PAYDAY</b>	1/14	2/11**	3/11	4/8	5/6	6/3	7/1	7/29	8/26	9/23	10/21	11/18	12/16

<b>B2 Pay Cycle - Biweekly Payroll</b>	Jan04- Jan17	Feb01- Feb14	Mar01- Mar14	Mar29- Apr11	Apr26- May09	May24- Jun06	Jun21- Jul04	Jul19- Aug01	Aug16- Aug29	Sep13- Sep26	Oct11- Oct24	Nov08- Nov21	Dec06- Dec19
Roster Open	1/20	2/17	3/16	4/13	5/11	6/8	7/6	8/3	8/28*	9/28	10/26	11/19*	12/15*
Roster Cutoff	1/22	2/19	3/19	4/16	5/14	6/11	7/9	8/6	9/2*	10/1	10/29	11/24*	12/18*
Check Write	1/23	2/20	3/20	4/17	5/15	6/12	7/10	8/7	9/3*	10/2	10/30	11/25*	12/21*
<b>PAYDAY</b>	1/28	2/25	3/25	4/22	5/20	6/17	7/15	8/12	9/9**	10/7	11/4	12/2	12/30

\*Early Cutoff; \*\*Flat Dollar Deduction Holiday

**LABOR CODE SECTION 207**

A. Exempt employees are paid on the first day of every month with two exceptions:

1. If the first of the month falls on a Saturday, Sunday or holiday, pay day will be on the last working day of the month.
2. The first check in the new year is available on the first working day after January 1st.

B. Non-Exempt employees are paid every two weeks on Wednesdays.