

**UNIVERSITY OF CALIFORNIA, RIVERSIDE**  
**PAYROLL CALENDAR - 2016** (V5-9/20/2016)

2016		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Holidays</b>		1,18	15	25		30		4		5		11,24,25	26,27,30
<b>Monthly Max Hrs</b>		168	168	184	168	176	176	168	184	176	168	176	176
<b>MO Payroll</b>		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Roster Open</b>		20	18	21	19	20	21	20	22	20	20	17*	15*
<b>Roster Cutoff</b>		26	24	28	25	25	27	26	26	26	26	23*	21*
<b>Check Write</b>		27	25	29	26	26	28	27	29	27	27	28*	22*
<b>PAYDAY</b>		2/1	3/1	4/1	4/29	6/1	7/1	8/1	9/1	9/30	11/1	12/1	1/3/17
<b>B1 Payroll</b>	<b>20-Dec</b>	<b>17-Jan</b>	<b>14-Feb</b>	<b>13-Mar</b>	<b>10-Apr</b>	<b>8-May</b>	<b>5-Jun</b>	<b>3-Jul</b>	<b>31-Jul</b>	<b>28-Aug</b>	<b>25-Sep</b>	<b>23-Oct</b>	<b>20-Nov</b>
	<b>2-Jan</b>	<b>30-Jan</b>	<b>27-Feb</b>	<b>26-Mar</b>	<b>23-Apr</b>	<b>21-May</b>	<b>18-Jun</b>	<b>16-Jul</b>	<b>13-Aug</b>	<b>10-Sep</b>	<b>8-Oct</b>	<b>5-Nov</b>	<b>3-Dec</b>
<b>Roster Open</b>	1/4	1/29*	2/26*	3/28	4/25*	5/19*	6/20	7/18	8/15	9/12	10/10	11/4*	12/5
<b>Roster Cutoff</b>	1/7	2/3*	3/2*	3/31	4/28*	5/25*	6/23	7/21	8/18	9/15	10/13	11/9*	12/8
<b>Check Write</b>	1/8	2/4*	3/3*	4/1	4/29*	5/25*	6/24	7/22	8/19	9/16	10/14	11/10*	12/9
<b>PAYDAY</b>	1/13	2/10**	3/9	4/6	5/4	6/1	6/29	7/27	8/24	9/21	10/19	11/16	12/14
<b>B2 Payroll</b>	<b>3-Jan</b>	<b>31-Jan</b>	<b>28-Feb</b>	<b>27-Mar</b>	<b>24-Apr</b>	<b>22-May</b>	<b>19-Jun</b>	<b>17-Jul</b>	<b>14-Aug</b>	<b>11-Sep</b>	<b>9-Oct</b>	<b>6-Nov</b>	<b>4-Dec</b>
	<b>16-Jan</b>	<b>13-Feb</b>	<b>12-Mar</b>	<b>9-Apr</b>	<b>7-May</b>	<b>4-Jun</b>	<b>2-Jul</b>	<b>30-Jul</b>	<b>27-Aug</b>	<b>24-Sep</b>	<b>22-Oct</b>	<b>19-Nov</b>	<b>17-Dec</b>
<b>Roster Open</b>	1/15*	2/12*	3/14	4/11	5/9	6/6	7/1	7/29*	8/26*	9/26	10/24	11/16*	12/14*
<b>Roster Cutoff</b>	1/21	2/18	3/17	4/14	5/12	6/9	7/7	8/3*	8/31*	9/29	10/27	11/22*	12/19*
<b>Check Write</b>	1/22	2/19	3/18	4/15	5/13	6/10	7/8	8/4*	9/1*	9/30	10/28	11/23*	12/20*
<b>PAYDAY</b>	1/27	2/24	3/23	4/20	5/18	6/15	7/13	8/10**	9/7	10/5	11/2	11/30	12/28

\*Early Cutoff; \*\*Flat Dollar Deduction Holiday

**LABOR CODE SECTION 207**

**A. Exempt employees are paid on the first day of every month with two exceptions:**

1. If the first of the month falls on a Saturday, Sunday or holiday, pay day will be on the last working day of the month.
2. The first check in the new year is available on the first working day after January 1st.

**B. Non-Exempt employees are paid every two weeks on Wednesdays.**