

UNIVERSITY OF CALIFORNIA, RIVERSIDE
PAYROLL CALENDAR - 2017 (V2-11/13/2016)

| 2017 | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Holidays | | 2,16 | 20 | 31 | | 29 | | 4 | | 4 | | 10,23,24 | 25,26,29 |
| Monthly Max Hrs | | 176 | 160 | 184 | 160 | 184 | 176 | 168 | 184 | 168 | 176 | 176 | 168 |
| MO Payroll | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Roster Open | | 20 | 16 | 20 | 19 | 19 | 20 | 20 | 22 | 19 | 20 | 17* | 13* |
| Roster Close | | 26 | 23 | 24 | 25 | 25 | 26 | 26 | 28 | 25 | 26 | 27 | 20* |
| Check Write | | 27 | 24 | 27 | 26 | 26 | 27 | 27 | 29 | 26 | 27 | 28 | 21* |
| PAYDAY | | 2/1 | 3/1 | 3/30 | 5/1 | 6/1 | 6/30 | 8/1 | 9/1 | 9/29 | 11/1 | 12/1 | 1/2/18 |
| B1 Payroll | 18-Dec | 15-Jan | 12-Feb | 12-Mar | 9-Apr | 7-May | 4-Jun | 2-Jul | 30-Jul | 27-Aug | 24-Sep | 22-Oct | 19-Nov |
| | 31-Dec | 28-Jan | 25-Feb | 25-Mar | 22-Apr | 20-May | 17-Jun | 15-Jul | 12-Aug | 9-Sep | 7-Oct | 4-Nov | 2-Dec |
| Roster Open | 1/3 | 1/30 | 2/27 | 3/24* | 4/24 | 5/18* | 6/19 | 7/17 | 8/14 | 9/11 | 10/9 | 11/3* | 12/4 |
| Roster Close | 1/5 | 2/2 | 3/2 | 3/29* | 4/27 | 5/24* | 6/22 | 7/20 | 8/17 | 9/14 | 10/12 | 11/8* | 12/7 |
| Check Write | 1/6 | 2/3 | 3/3 | 3/30* | 4/28 | 5/25* | 6/23 | 7/21 | 8/18 | 9/15 | 10/13 | 11/9* | 12/8 |
| PAYDAY | 1/11** | 2/8 | 3/8 | 4/5 | 5/3 | 5/31 | 6/28 | 7/26 | 8/23 | 9/20 | 10/18 | 11/15 | 12/13 |
| B2 Payroll | 1-Jan | 29-Jan | 26-Feb | 26-Mar | 23-Apr | 21-May | 18-Jun | 16-Jul | 13-Aug | 10-Sep | 8-Oct | 5-Nov | 3-Dec |
| | 14-Jan | 11-Feb | 11-Mar | 8-Apr | 6-May | 3-Jun | 1-Jul | 29-Jul | 26-Aug | 23-Sep | 21-Oct | 18-Nov | 16-Dec |
| Roster Open | 1/17 | 2/10* | 3/13 | 4/10 | 5/8 | 6/5 | 6/30* | 7/28* | 8/25* | 9/25 | 10/19* | 11/16* | 12/12* |
| Roster Close | 1/19 | 2/15* | 3/16 | 4/13 | 5/11 | 6/8 | 7/6 | 8/2* | 8/30* | 9/28 | 10/25* | 11/21* | 12/18* |
| Check Write | 1/20 | 2/16* | 3/17 | 4/14 | 5/12 | 6/9 | 7/7 | 8/3* | 8/31* | 9/29 | 10/26* | 11/22* | 12/19* |
| PAYDAY | 1/25 | 2/22 | 3/22 | 4/19 | 5/17 | 6/14 | 7/12 | 8/9** | 9/6 | 10/4 | 11/1 | 11/29 | 12/27 |

*Early Cutoff; **Flat Dollar Deduction Holiday

LABOR CODE SECTION 207

A. Exempt employees are paid on the first day of every month with two exceptions:

1. If the first of the month falls on a Saturday, Sunday or holiday, pay day will be on the last working day of the month.
2. The first check in the new year is available on the first working day after January 1st.

B. Non-Exempt employees are paid every two weeks on Wednesdays.