

Employee Actions			
	Action	Required (Yes / No / If applicable)	Source
<input type="checkbox"/>	Submit resignation	Yes	Department/AP
<input type="checkbox"/>	Contact Service Providers to cancel local deductions	If Applicable	Respective Service Provider locations
<input type="checkbox"/>	Review with department/AP any imputed income obligations (i.e. Moving Expenses)	If Applicable	Department/AP
<input type="checkbox"/>	Complete and submit timesheet(s) Ensure all leave takes are entered.	Yes	TARS
<input type="checkbox"/>	Verify home address, personal email, and phone number in UCPATH.	Yes	UCPATH System
<input type="checkbox"/>	Verify direct deposit information in UCPATH.	Yes	UCPATH System
<input type="checkbox"/>			